



Company Profile



M Hawlader Overseas

Govt. Approved Manpower Recruiting License No. 2559

House-79, Block- L, 6th Floor, New Airport Road, (Shoinik Club), Tareq Mansion, Banani, Dhaka-1213
Cell: +880 1716 115353, +880 1977 115353 Email: hmmonir1980@gmail.com, mhowlader2023@gmail.com
www.mhawlader.com



Message From Proprietor

Assalamu - Alaikum,

Cordial welcome to M Hawlader Overseas, which is representing services in the field of manpower recruitment for the global market as per its requirements in various categories. In this context, we especially welcome those people who are willing to work abroad diligently and earn handsomely whereby improving their living principles & quality of life style.

We are holding valid license bearing RL 2559, issued by the Government of The Peoples Republic of Bangladesh. Our Office is located in House-79 Block-L, 6th Floor, (Tareq Mansion) New Airport Road, (Shoinik Club) Banani, Dhaka-1213.

Our firm has always believed in the philosophy of quality through our personal, timely, quality and professional services by our trained personnel all the time continue to uphold this distinction.

I would like to invite you to our office and give a chance to serve you with our excellent and prior services with that extra handle, which you will find to your full satisfaction. So why are you waiting for?

If you are from any part of the globe and looking for skilled / semi-skilled manpower recruitment from Bangladesh, you can trust for any type of manpower recruitments.

Similarly, if you can always bank upon us all the time for your doorway to realize your appreciated Vision of flying abroad and making your living standard better.

Should you consider associating us with your projects in the form of sub-contracting, running and administering as Cordial welcome to M Hawlader Overseas, which workforce, or morally recruitment of manpower, inclusive is representating services in the field of manpower or exclusive of trade test, in Bangladesh, you will recruitment for the global market as per its requirements always find us prompt and responsive to meet your needs in various categories. In this context, we especially demand.

We assure you to provide the most competent and befitting manpower in all field of the most competitive cost of the best satisfaction of our principals.



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Proprietor

About M Hawlader Overseas

M Hawlader Overseas (SME) is one of the front runners in Bangladesh with a mind set to make different in this field. A well-planned training system is the pre-requisite for skilled and Trained Manpower. Therefore, over the years SME has developed a very high-quality training system to meet the requirement of Skilled and Trained Manpower in various countries in the world. Some are shown in the subsequent picture...

Total Recruitment Solution

From the start of recruitment to final development, the following services are performed to pave the way for the smooth and successful recruitment process to take place

1. Conduct Manpower search, on-site recruitment advertisement and internet Online posting for selected job vacancies
2. Pre-select candidates for short-listing
3. Administer tests (if required) conduct personal interviews for Individual assessment.
4. Impacts practical technical tests at site
5. Arrange the conduct of medical and laboratory tests to determine health, and fitness level of candidate
6. To easy identification SME provides uniform before departure for the ir work destination.
7. Facilitate visa issuance from host country through employer for selected candidates



M Hawlader Overseas

M Hawlader Overseas is a fast rising, government licensed manpower recruitment company in Bangladesh with an ever-growing list of satisfied clients. We are specialized in the recruitment of technical, skilled, semi-skilled manpower and professionals. We are committed to provide total solutions to our clients manpower recruitment concerns and our candidates successful deployment.

It has been successfully recruiting for supplying companies worldwide with some of the best available workers who seek career opportunities. We retain a team of skilled recruitment professionals who uphold reputation by providing effective and efficient recruitment services for our customers satisfaction.

Core Value

We provide recruitment services that are anchored on the philosophy of long-term partnership based on trust, integrity, efficiency and professionalism. We value the confidence granted to us by our clients' and strive to serve the best way we can. We give prime importance on the welfare of the workers, the people who have given their trust and confidence, by looking after their welfare and ensuring that all contractual obligations are met.

We always endeavor to be known as Provider of highly competent and success driven workers. In the realm of global labour environment, we will do our best to provide our clients with the best available Bangladeshi manpower whose professional skills, competencies and work ethics at par with some of the best in the world.

Company VISION

MISSION

Client satisfaction is our ultimate goal. We go all-out to provide competent, dedicated and reliable Bangladeshi manpower those are professionally-driven and can make a difference in the quest to achieve their company's goal. In return, we shall endeavor to encourage our client to provide a professionally rewarding environment that recognizes merits, loyalty and dedication. We will do our best to look after the welfare of the workers.

Bangladesh at a Glance

THE COUNTRY: THE PEOPLES REPUBLIC OF BANGLADESH

Independence Day: 26th March

Geographical Location: In South Asia between 20 degree 34' and 26 degree 38' North Latitude and between 88 degree 01 and 92 degree 41 east longitude.

Boundaries: North: India, East: India and Myanmar, West: India, South: Bay of Bengal Area: 147,570 square km

Territorial water: 12 nautical miles Capital: Dhaka

Time: GMT (+) 6 hours

Climate: Sub-tropical monsoon

Temperature: Winter (Nov-Feb) -Maximum 29° C & Minimum 9° C Summer (Apr-Sept) -Maximum 34° C & Minimum 21° C

Rainfall: 120-345 cm (47"-136") during monsoon

Population: 164.4 million (UN, 2010)

Language: National language- Bengali, 98% speaks Bengali and 2% English is widely spoken.

Religion Groups: Muslims 89.7%, Hindus 9.2%, Buddhists 0.7%, Christians and Tribal 0.1%.

Food: Staple food- Rice, Vegetables, Pulses and Fish

Principal Crops: Rice, Wheat, Jute, Tea, Tobacco and Sugar Cane

Main Rivers: Padma, Meghna, Jamuna, Brahmaputra, Karnaphuli and Tista. including tributaries 310

Mineral resources: Natural Gas, Oil, Limestone, Hard rock, Coal, Lignite, i.e. White Clay and Radioactive sand

National symbol: Flower-White Water Lily, Bird-Doel, Fish-Hilsha, Fruit-Jackfruit, Tree- Aungmye

Principal industries: Jute, Tea, Textile, Garments, Paper, Newsprint, Fertiliser, Leather goods, Cement Fish processing, Pharmaceuticals, Chemicals, Electronics and Ship Building

Traditional exports: Raw jute, Jute products such as-hessian, sacking, gunny bags, Carpets, Tea, Handicrafts, leather and leather products

Non-traditional exports: Readymade Garments, Sea Fish, Frozen Shrimp, Newsprint, Paper, Naphtha, Furnace, Oil and Urea

Principal Imports: Rice, Wheat, Oil seeds, Crude Petroleum, Raw cotton, Edible oil, Petroleum products, Fertiliser, Cement, Staple fibers, Yarn and Capital goods machineries.



Why Recruit Bangladeshi Workers ?

Bangladesh is a densely populated country with over 164.4 million, in which constitutes the civilian labour force. A well-developed education and training regime can make them active and qualified to meet the demands of domestic and foreign markets. At present, there are 73 public and private universities. These include general, engineering, science & technology, medical and agricultural universities. There are 27 government and private medical colleges, five dental colleges and one nursing college, 44 nursing training institutes. Apart from 77 polytechnic institutes, there are 44 commercial institutes, 3 technical training centers, 24 textile vocational centers, 6 textile institutes, over 600 higher secondary level business management institutes, one glass and ceramic institute, one leather technology college, one textile college and several thousand schools and colleges for general education.

The country has a surplus of educated and trained manpower in almost every sector and discipline. Over the decades Bangladesh exported a total of about one million people under various categories of employment to the Middle Eastern and other countries. Apart from the Middle East, Malaysia, South Korea and Taiwan, few European countries are also importing manpower from Bangladesh.

Professionals including doctors, engineers, architects, accountants and nurses are also employed from Bangladesh.

Why Recruit Bangladeshi Workers?

Over the years, Bangladeshis have journeyed to many parts of the world to work as professionals, skilled, semi-skilled and technical workers. Bangladeshis are considered as the most hard working, efficient and loyal workers in the world. As a testament to this, huge number of Bangladeshis spread all over the world performing almost all imaginable jobs thus earning the distinction as a global worker.

Advantages of recruiting manpower from Bangladesh

- High productivity
- Low wages
- Trained manpower
- Cheaper transportation cost from Bangladesh to Middle East, South-East Asia and the Far East.
- Frequent and quick flights
- Close cultural affinity
- Almost similar food habit
- Energetic workers
- Discipline and obedience of the workers
- Knowledge of Arabic and English

Documents Required for Recruitment

Power of Attorney

The principal will furnish the M Hawlader Overseas with a Power of Attorney duly authorized recruit Bangladeshi Manpower, and also complete all the necessary formalities regarding passports, obtaining visa from respective Embassies/High Commissions, conducting medical check-up and other related matters. The power of Attorney must be attested by the Bangladesh Embassy in the country of employment and endorsed by its Chamber of Commerce and Industry/Ministry of Foreign Affairs.

Consular Letter

The principal will issue a Letter of Authority in favor of SME, address to the consular staff of the Embassy concerned in Bangladesh intimating that the SM ENTERPRISE is appointed as their manpower Recruiting Agent and deal with all related matters.

Visa Advice

The visa advice, duly endorsed and attested, should reach the Embassy concerned, a photocopy of which should simultaneously reach M Hawlader Overseas for its presentation to the Embassy for doing the needful.

Demand Letter

The principal will formally issue the Demand letter in favour of the M Hawlader Overseas in which following should be clearly stated:

- Job categories
- Number of workers required category wise
- Monthly salaries/benefits stating the name of currency
- Period of contracts & other entitlements of the workers at site such as: food, medical treatment, air ticket and accommodation

In most cases, these are provided free of cost or alternatively allowances payable in lieu thereof. This Demand Letter must be duly endorsed by the embassy of the People Republic of Bangladesh in the country of employment.

Terms and Conditions for placement

Period of Contract: As per Employers requirement.

Working Hours: 8 hours a day, 6 days a week.

Salary & Allowances: As per the agreement and rules of host country.

Overtime (if any): As per the agreement and rules of host country

Air Ticket: Return airfare to be provided by employer.

Accommodation: To be provided by the employer free of cost.

Meals: Free meals to be provided or reasonable food allowance to be paid by the employer.

Medical Leave: As per labour laws of host country.

Medical facilities: As per labour laws of host country.

Agent fee: SME does not charge any fees from employer company. However, SLA collects commission from the recruits within the permissible limits set by the Government of Bangladesh.



The Recruitment Flow

1. Formalizing Intention to Recruit Bangladeshi Workers

Registration of employer and Accreditation of Job order with SME Submission of Documentary formalities at Bangladesh Manpower Office (Host Country)

- Manpower Request
- Recruitment Agreement
- Master Employment Contract
- Special Power of Attorney
- Commercial/Trade License of Employer
- Passport Copy of Signatory

2. The Screening processes

Sourcing of Applicant
Sending CVs to Employer
Conduct of Interviews
Presentation of Job Offers
Medical Screening of Accepted Candidates

3. Documentation/Preparing for Departure Formalities

Sub mission of Requirements for Visa Application
Visa Application
Conduct of Pre-departure Orientation Issuance of Overseas Employment Certificate
Departure

Categories of Professional Recruitment

Building & Construction

Architect
Landscape Architect
Town Planner
Draftsman
Civil Engineer
Civil Supervisor
Construction Foreman
Mason Foreman
Carpenter Foreman
Steel Fixer Foreman
Painter Foreman
Surveyors
Carpenter
Steel Fixer
Mason, Plasterer
Block Layer
Water Proofed
Concrete Finisher
Painter
Tile Fixer
Heavy Equipment Operator
(Crane, Grader, Dozer, Backhoe, Trencher, Toer, Labour)
Plumber

Auto Workshop

Auto Mechanic
Auto Body Repairman
Auto Painter
Power Generation Man
Maintenance Man
Power Plant Operator
Sheet Metal Worker
Steel Erector/Rigger

Shipping Port/Airport

Naval Engineer/Marine Engineer
Navigator
Quarter Master
Dredger Operator
Deck Hand/Deck Crew
Instru. Landing System Operator
Radio Operator
Oiler/Greaser
Engine man
Off Shore Worker

Driver

Car Driver
Truck Driver
Dump—Truck Driver
Trailer Driver

Waiter

Room Boy
Laundry Man

Electrical & Mechanical

Electrical Engineer
Electrical Supervisor
Electrical Foreman
Electrical Installation Engineer
Maintenance Electrician
Electrical Utilities Repairman
Electrical Helper
Mechanical Supervisor
Mechanical Foreman
Mechanic (Heavy Duty)
Mechanic (A/C and Refrigeration)
Duct Man
Insulator
Mechanic Instrument
Welder (Structural)
Welder (X—ray, 6G, TIG)
Machine Shop Operator
Machine Maintenance Man

Doctors, Medical staffs, and others

Doctor
Nurse (Male/Female)
X-Ray Technician
Professor
Computer Programmer
Computer Operator
Chartered Accountant
Accountant
Accounting Clerk
Storekeeper
Secretary
Clerk
Telex Operator
Tailor
Salesman
Horticulturist
Pest Controller
Gardener

Hotel Industry

Front Office Manager
Housekeeper
Laundry Manager
Room Service Manager
Reservation Clerk
Bell Captain, Bellboy
Security Guard
Chauffeur
Cleaner, Worker
Restaurant Manager
Chef, Chief Cook, Cook

Catering

Catering Supervisor
Chef
Cook
Bakery and Pastry man
Waiter/Waitress
Accounts Clerk
Personnel Clerk

Cleaning & Maintenance

Personnel Management
Staff/Manager
Cleaning Supervisor
Cleaning foreman
Janitor/Cleaner

Petrochemical

Maintenance Technician
Secretary
Labour

High Tension Elec.Trans.Tower

Tower Foreman
Tower Ejector
Tower Lineman
Tower Lineman
Tower Worker/helper

Garments

Sewing Machine Operator
Specialized Ironing Operator
Inspector Sewing and Finishing
Supervisor Sewing and Finishing
Cutter Specialized
Cutter Assistant
Pattern Maker
Patter Maker Assistant
Line Man
Hand Tag Attached
Thread Cutter



Reasons for choosing M Hawlader Overseas as a recruiting agent

- Front Ranking manpower recruiting and placement company of Bangladesh
- Maintain continuous liaison with its principal
- Handles the job placement most systematically and scientifically
- Rating of performances very high
- Has the data bank of Exportable personnel
- Ensures quality of required work force
- Ensures customers with human touch
- Geared to face challenges and difficulties
- Expanding business
- Goodwill on the rise
- Offers quickest service
- Considers good performance as investment
- Professionally managed
- Maintains Liaison offices in major cities of Bangladesh and the employers country.



Our Performance

Partial list of Clients



SAUDI ARABIA

Abdullah Jarallah Cont. Co. Riyadh, KSA
Al-Naeim Co. Riyadh, KSA
Saraya Al Jazirah, Riyadh, KSA
Seder Group, Trading & Contracting Co. Riyadh, KSA
Mohammad A. R. Albraidy Cont. Co. Riyadh, KSA
Twaik Co. Ltd. Riyadh, KSA
Ejada United, Jeddah, KSA
Dallah Albaraka Holding Co. Jeddah, KSA
Saudi Bin Laden Group, Jeddah, KSA
Oasis Trading Establishment, AL-Khobar, KSA
Sayed Al-Zahrani Corp. Trading & Cont. Dammam, KSA
Twaik Establishment, Riyadh, KSA
Al-khodair Contacting, Al-khobar, KSA
Abdullah Al-Shuwayer Trading & Cont. Dammam Al-Jabr Trading Company, Dammam, KSA

KUWAIT

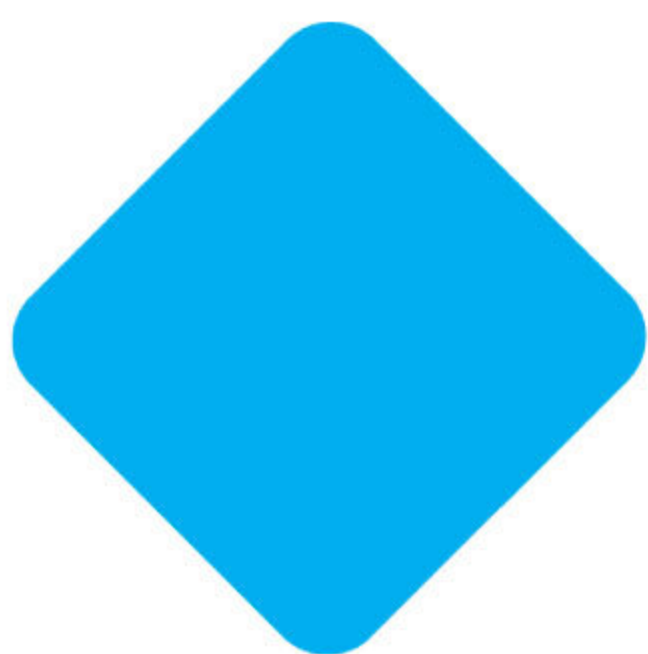
Fayasel Trans World Trading Group
Tanzifco Clearing Co. L.L.C

MALAYSIA

Pasar Borong Selayang Management and Maintenance Sdn. Bhd
KFC Holdings Omega Semiconductor Sdn. Bhd
Okumura Metals (M) Sdn. Bhd
Standard Plastic Industries Sdn. Bhd
Brisk Force (M) Sdn. Bhd
Ken mark Group Sdn. Bhd
Cocoaland Industries Sdn. Bhd
Sji Industries Sdn. Bhd
Lodge Furniture Industries Sdn. Bhd
Ramatex Textiles Industrial Sdn. Bhd
Crestonics (M) Sdn. Bhd

UAE

Modern Building Management (MBM), Dubai & Abu Dhabi
Tanzifco Emirates L.L.C, Dubai
Ghantoot Gulf Contacting, Dubai
Eagle Hunter Security, Dubai
Al-Rashad Contacting, Dubai
Maisaloon Clearing Services, Sharjah
Beijing Emirates LLC, Dubai
Lootah Group, Dubai
Al-Habtoor Group, Dubai
Intl. Management & Construction Corp, Abu Dhabi



Office Documents

Licence Number: RL- 2 5 5 9 3261
Name of the Agency : M. HAWLADER OVERSEAS
Business Address : H-79 BLOCK-L NEW AIRPORT ROAD BANANI DHAKA-1213
Name of the Proprietor/ Managing Partner/ Managing Director : MD. MONIR HOSSAIN VILL' MAGURA MADARIPUR P.O: BAKAI
with Permanent Address: P.S: GOURNADI BARISHAL

RL- 2 5 5 9 3261
Specimen Signature
Section 9 of the Overseas Employment & Migrant Act-2013
This Licence is issued under Section a of the Overseas Employment And Migrants Act-2013 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.
The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.
Director General,
Bureau of Manpower, Employment and Training,
Government of the people's Republic of Bangladesh.
Dated, Dhaka.
This 06 day of 08 2023

RL- 2 5 5 9 3261

The licence is valid upto

05 AUG 2026

Mohammad Mizanur Rahman Shujan
Deputy Secretary
Director (Employment)
Bureau of Manpower, Employment & Training, Dhaka.

RL- 2 5 5 9 3261
RENEWAL

Office Documents

ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ই-ট্রেড লাইসেন্স

ইস্যুর তারিখ : 23/07/2023

ইস্যুর সময় : 18:02:00

লাইসেন্স নং : TRAD/DNCC/130219/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	: এম হাওলাদার ওভারসীজ		
২। ব্যবসা প্রতিষ্ঠানের মালিকের নাম	: মোঃ মনির হোসেন		
৩। পিতা / স্বামীর নাম	: মোঃ ইসহাক হাওলাদার		
৪। মাতার নাম	: মোসাঃ মালেকা বেগম		
৫। ব্যবসার প্রকৃতি	: অন্যান্য - একক		
৬। ব্যবসার ধরণ	: রিক্রুটিং এজেন্ট		
৭। ব্যবসা প্রতিষ্ঠানের ঠিকানা	: এইচ-৭৯, ব্লক-এল, নিউ এয়ারপোর্ট রোড, বনানী, ঢাকা-১২১৩		
৮। অফিস/ডি.এন.সিসি.র নিজস্ব মার্কেট	: ৩ মহাখালী	ওয়ার্ড:	১৯
৯। এনআইডি/পাসপোর্ট/জন্ম নিবন্ধন নং	: ২৩৮২৮৫৬৬০৩	টিআই.এন./বিআই.এন নং:	
মোবাইল নম্বর	: ০১৭১৬১১৫৩৫৩	ই-মেইল:	
১০। অর্থ বছর	: ২০২৩-২০২৪ (নবায়নকৃত)	ব্যবসা শুরুর তারিখ:	০৯/০১/২০২৩
১১। মালিকের বর্তমান ঠিকানা		মালিকের স্থায়ী ঠিকানা	
হোল্ডিং নং	: এইচ-১৩৮	হোল্ডিং নং	:
রোড নং	:	রোড নং	:
গ্রাম / মহল্লা	: মধ্য পাইকপাড়া, মিরপুর-১	গ্রাম / মহল্লা	: মাগুরা মাদারীপুর
পোস্ট কোড	:	পোস্ট কোড	: বাধি
থানা	: মিরপুর	থানা	: গৌরনদী
জেলা	: ঢাকা	জেলা	: বরিশাল
বিভাগ	: ঢাকা	বিভাগ	:
১২। আদর্শ কর তফসিল, ২০১৬ এর ক্রমিক নং	:		
১৩। ট্রেড লাইসেন্স ফি (নতুন/নবায়ন)			
লাইসেন্স/নবায়ন ফি	: ৫০০০	সাইনবোর্ড কর (পরিচিতিমূলক)	: ৪৮০
সারচার্জ	: ০	ভ্যাট	: ৮২২
আয়কর / উৎসেকর	: ৩০০০	বই মূল্য	: ২৭০
বকেয়া ()	: ০	ফর্ম ফি	: ০.০০
সংশোধনী ফি	: ০.০০	অন্যান্য ফি	: ৫০০.০০
		সর্বমোট	: ১০০৭২.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৪ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার



কর কর্মকর্তা



Office Documents



Government of the People's Republic of Bangladesh

National Board of Revenue

Taxpayer's Identification Number (TIN) Certificate

TIN : 890818497015

This is to Certify that **Md Monir Hossain** is a Registered Taxpayer of National Board of Revenue under the jurisdiction of **Taxes Circle-048** , Taxes Zone **03, Dhaka**.

Taxpayer's Particulars :

- 1) Name : **Md Monir Hossain**
- 2) Father's Name : **Md Echahaq Howlader**
- 3) Mother's Name : **Mst Malaka Begum**
- 4.a) Current Address : **187/4, Maddha Paikpara, Rajonigondha Lane, Mirpur, Dhaka**
- 4.b) Permanent Address : **Maguramadarpur, Bakai, Gournadi, Barisal**
- 5) Previous TIN : **Not Applicable**
- 6) Status : **Individual**

Date : December 29, 2019

Please Note:

1. A Taxpayer is liable to file the Return of Income under section 75 of the Income Tax Ordinance, 1984.
2. Failure to file Return of Income under section 75 is liable to-
 - (a) Penalty under section 124; and
 - (b) Prosecution under section 164 of the Income Tax Ordinance, 1984.



Deputy Commissioner of Taxes

Taxes Circle-048

Taxes Zone 03, Dhaka

Address : 4, PURANAPALTAN, MOTAHAR LODGE, DHAKA

Phone :

Last Update : December 30, 2019 02:06:10 PM

N. B: This is a system generated certificate and requires no manual signature.

Office Documents

مؤسسة الأشياء الذكية للمقاولات والخدمات

Smart Objects Contracting & Services Est.

Contracting - General Services - Living - Car Wash & Clothing



Service Agreement

تم الاتفاق بين كل من:

١ - مؤسسة الأشياء الذكية للمقاولات والتشغيل والصيانة س ت: ٢٠٥٠١١٤٥١٠ (طرف أول)
إم هولدر أوفورسييس 2559 (طرف ثاني)

تفاصيل العقد والشروط:

التأمين الطبي Medical Insurance	ساعات العمل WORK HOURS	بدل الطعام F A	الراتب SALARY	العدد Q T Y
FREE	12 Hours	200 sr	1100sr	12

DETAILS

التفاصيل:

1-Duration of the contract	2 years renewable	٢ سنة قابلة للتجديد	١- مدة العقد
2-Housing and transportation	FREE	مجانا	٢- السكن والنقل
3-Tickets for the end of the contract	FREE	مجانا	٣- تذاكر السفر نهاية العقد
4-Yearly vacation	42 days	٤٢ يوما	٤- الإجازة السنوية
5-hours work	12 Hours	12 ساعات	٥- ساعات العمل
6-working days	6 days a week	6 أيام في الاسبوع	٦- أيام العمل
7- work	Car wash	مغسلة سيارات	٧- طبيعة العمل
8-All terms and conditions in accordance with the Saudi Labor Law		8- جميع الشروط والاحكام طبقا لقانون العمل السعودي	



Handwritten signature in blue ink.

التوقيع:

Signature

هاتف: ٠١٣٣١٤٥٢ جوال: ٥٥١٢٦١

الدمام حي المنار شارع الامام محمد بن مسعود

Dammam - Al-Manar District - Emam Mohammed bin Masoud St.



M Hawlader Overseas

Govt. Approved Manpower Recruiting License No. 2559

Office Documents



Sama Alkhaleej
Operation & Maintenance Co.
C.R.: 1010931819



شركة سما الخليج
للتشغيل والصيانة
س.ت: ١٠١٠٩٣١٨١٩

Service agreement

تم الاتفاق بين كلا من :

شركة سما الخليج للتشغيل والصيانة
(الطرف الأول)

أبابل تيريد
إم هولدر أوفريسيس 2559
(الطرف الثاني)

تأمين طبي	ساعات العمل	FOOD	Salary الراتب	العدد QTY
free	8 H	200 SR	800 SR	30

Duration of the contract	2 years renewable	٢ سنة قابل للتجديد	مدة العقد
Housing and transportation	free	مجانا	السكن والنقل
Ticket after the end of contact	free	مجانا	تذاكر السفر عند نهاية العقد
Yearly vacation	21 for year / 42 for 2 years	٢١ يوم للسنة و ٤٢ يوم عند نهاية العقد سنتين	الاجازة السنوية
Hours work / day	8 h	٨ ساعات	ساعات العمل اليومية
Week days work	6 days	٦ ايام عمل اسبوعيا	ايام العمل الاسبوعية
job	cleaner	عامل نظافة منشآت	طبيعة العمل
All terms accordance with the Saudi labor law		جميع الشروط والحكام حسب نظام العمل السعودي	

التوقيع :



(Handwritten signature)

Office Documents



C.R. 1010657928

سند وان للتشغيل والصيانة
Sanad One Operation & Maintenance

خطاب طلب

Request letter

Gentlemen / M Hawlader Overseas

Recruitment agent approved by the government, license number RL- 2559

Dhaka Bangladesh

Please kindly send the applicants

According to the following conditions and specifications

According to the visa:

No.:1302360491

CATEGORY	QTY.	SALARY
Office and facility cleaning agent	10	800+200

Contract terms:

Food, housing and medical & treatment : FREE

Duration of the contract : 2 YEARS

Probationary period : 3 MONTHS

working hours : 10 HRS .

annual leave period : 1 MONTH

travel ticket (reference) : FREE

All other conditions are in

accordance with labor laws and

Saudi workers

General manager

السادة / إم هولادر أوفرسيس
وكيل الاستقدام الموافقة بالحكومة رقم
الرخصة ار ال - 2559

دكا بنجلاديش

نرجو التكرم بارسال المتقدمين

حسب الشروط والمواصفات الاتية وبموجب
التاشيرة :

برقم : 1302360491

المهنة	العدد	الراتب
عامل تنظيف مكاتب ومنشآت	10	200+800

شروط التعاقد:

طعام سكن وعلاج طبي : مجانا

مدة العقد : 2 سنة

فترة الاختبار : 3 اشهر

ساعات العمل : 10 ساعات

فترة إجازة سنوية : شهر

تذكرة سفر (مرجعية) : مجانا

جميع الشروط الأخرى طبقا لقوانين العمل
والعمال السعودية

المدير العام



Handwritten signature

6297 Wadi Al Sahl Street Al Remal, Riyadh 13263. Saudi Arabia

شارع وادي الساحل، الرياض ١٣٢٦٣ مملكة السعودية العربية، ٦٢٩٧

info@danooovo.com +966 59 288 3456

www.danoovo.com +966 ٥٩ ٢٨٨ ٣٤٥٦

Office Documents

مؤسسة الأشياء الذكية للمقاولات والخدمات

Smart Objects Contracting & Services Est.

C.R. 2050114510



Contracting - General Services - Living - Car Wash & Clothing

Service Agreement

تم الاتفاق بين كل من:

١- مؤسسة الأشياء الذكية للمقاولات والتشغيل والصيانة س.ت: ٢٠٥٠١١٤٥١٠ (طرف أول)
إم هولدر أوفرسيس 2559 (طرف ثاني)

تفاصيل العقد والشروط:

التأمين الطبي Medical Insurance	ساعات العمل WORK HOURS	بدل الطعام F A	الراتب SALARY	العدد Q T Y
FREE	12 Hours	200 sr	1100sr	22

DETAILS

التفاصيل:

1-Duration of the contract	2 years renewable	٢ سنة قابلة للتجديد	١- مدة العقد
2-Housing and transportation	FREE	مجانا	٢- السكن والنقل
3-Tickets for the end of the contract	FREE	مجانا	٣- تذكار السفر نهاية العقد
4-Yearly vacation	42 days	٤٢ يوما	٤- الإجازة السنوية
5-hours work	12 Hours	12 ساعات	٥- ساعات العمل
6-working days	6 days a week	6 أيام في الاسبوع	٦- أيام العمل
7- work	Car wash	مضلة سيارات	٧- طبيعة العمل
8-All terms and conditions in accordance with the Saudi Labor Law		٨- جميع الشروط والاحكام طبقا لقاتون العمل السعودي	



التوقيع:

هاتف: ٠١١٤٥١٠٠٠٠٠٠٠٠ جوال: ٠١١٤٥١٠٠٠٠٠٠٠٠

الدمام حي المنار شارع الامام محمد بن مسعود

Dammam - Al-Manar District - Emam Mohammed bin Masoud St.

Office Documents

ASAS SHAR EST.
For Maintenance & Operation



مؤسسة اساس شار
للتشغيل والصيانة

CR: 1131318095

26 July 2023

DEMAND LETTER

M Hawlader Overseas, License No. 2559

We **M/S Asas Shar Operation & Maintenance Est.** Company registered and incorporated under the Laws of KSA do hereby appoint **M Hawlader Overseas, License No. 2559** to be our true and Lawful Attorney-in-fact and agent in Pakistan for respective affairs of recruitment of the below-mentioned manpower requirements.

Sponsor ID: 1076932761

#	Visa Block No.	Profession	Nationality	Qualification	Qty.	Salary in SR
1	1302934073	Gardener	Bangladesh	Gardening Experience	100	900 + 200
2	1303038847	Gardener	Bangladesh	Gardening Experience	100	900 + 200

Terms & Conditions:

1. Period of contract : 02 years, renewable
2. Place of Employment : Saudi Arabia
3. Probationary period : 90 days
4. Basic Working hours : 10 Hours/06 Days a Week
5. Overtime : Considered after normal working hours
6. Accommodation : By the Company
7. Transportation : By the Company
8. Medical & insurance : As per Saudi Labor Law
9. Food : Included in Salary
10. Language requirement : English
11. Any other benefits : As per Saudi Labor Law

Other terms & conditions not covered by this demand Letter will be as per the Company policy and Laws of the country of Saudi Arabia.

Thank you
Yours truly,
For M/S Asas Shar Operation & Maintenance Est.

Name : Bander Azzuz Al Harbi
Position : General Manager



Office Documents



شركة عزم الانجاز للمنتجات البترولية
determination performance petroleum Co.

Date 03/08/2023

DEMAND LETTER

Subject: Recruitment of Manpower from Bangladesh

Dear Sir/Madame

We request you to select and recruit the following suitable personnel for our company from Bangladesh as per the details given below:

Visa No: 1302428958

No.	Category	No. of Workers	Salary (SAR)
01	Labors & Helpers	250	1000 + 300

The following terms & conditions shall be included in the contract:

Period of Contract	: 2 Years (Renewable)
Working Hours	: 8 / 10 Hours. Six days per week.
Vacation Per Year	: 21 Days
Over Time	: As Per Company Rules
Accommodation	: Provided
Uniform And Laundry	: Provided
Food	: Included In Salary
Medical / Insurance	: Provided
Transportation	: Provided
Other Terms & Conditions	: As Per Saudi Labor Law

Regards,

Manager - HR

P.O Box : 35443 - Al Khobar 34425 - Kingdom of Saudi Arabia

ص . ب ٣٥٤٤٣ الخبر ٣٤٤٢٥ المملكة العربية السعودية

Office Documents



DEMAND LETTER

M Hawlader Overseas
License No. 2559
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on
The terms and conditions given below against the visa.

VISA NO: 1303465367
1303465368
1303465369
DATE : 08 / 01 / 1445 H

خطاب طلب

إم هولدر أوفرسيس
رقم الترخيص: آر إل - 2559
دكا - بنجلاديش.

نرجو التكرم بترتيب ما يلزم لاستقدام العمالة
وفق الشروط المذكورة أدناه .

بموجب التأشيرة رقم: 1303465367
1303465368
1303465369
التاريخ : 08 / 01 / 1445 هـ

Profession	Qty.	Salary + Food	الراتب + الإعاشة	العدد	المهنة
Cleaning Labor for (Panda Market, Nakheel Mall, Cinema Hall, Aramex, Compound)	90	1000 + 300	300 + 1000	90	عامل نظافة لـ (أسواق بنده، النخيل مول، قاعات السينما، أرامكس، مجمع سكني)
Total	90			90	المجموع

Terms & Conditions

شروط التعاقد

Iqama, Medical Insurance, Accommodation, Transportation	: Free	: مجاناً	الإقامة والتأمين الصحي والسكن والمواصلات
Contract Period	: (2) years	: (2) سنتان	مدة العقد
Probationary Period	: 3 months	: 3 أشهر	فترة الاختبار
Working Hours (6 days a week)	: 10 Hours	: 10 ساعات	ساعات العمل
Vacation Period (per year)	: 21 Days	: 21 يوم في السنة	فترة الإجازة
Air Ticket (Both way)	: Free	: مجاناً (مرجعية)	تذكرة السفر

All other terms and conditions as per Saudi Labor law

جميع الشروط الأخرى طبقاً لقوانين العمل
في المملكة العربية السعودية

المدير العام

JONAH GULF CONTRACTING
COMPANY



www.mancom.me



jonahgulf@mancom.me

C.R: 1010890317Al-Riyadh-Al-Sulaye
Po.Box 29823 Riyadh:49450.Kingdom of Saudi Arabia

شركة جونا الخليج
للمقاولات

Office Documents



DEMAND LETTER

M Hawlader Overseas
RL - 2559, Dhaka, Bangladesh

خطاب طلب

إم هولدز أوفرسيس
ترخيص رقم: آر-ال : 2559
دكا، بنجلا ديش

Please arrange to recruit the following personnel on the terms and condition given below against

نرجو التكرم بإرسال العمال المستقدمين حسب الشروط التالية.

بموجب التاشيرة رقم: 1303667679

Visa No. 1303667679

Profession	Nos	Salary	الراتب	العدد	المهنة
Office and facility cleaning worker (Female)	100	800 SR	800	100	عاملة تنظيف مكاتب ومنشآت

Terms & Conditions:			شروط التعاقد
Food allowance	: 200 SAR	SAR 200	بدل الطعام
Contract Period	: 2 years	سنتان	مدة العقد
Probationary period	: 3 months	3 أشهر	فترة الاختبار
Working Hours	: 8 Hrs.	8 ساعات	ساعات العمل
Vacation period	: Two months	شهران	فترة الإجازة
Air Ticket (Round way)	: Free	مجانا (مرجعية)	تذكرة السفر
Medical	: As per Saudi law	مؤمن حسب نظام الشركة	التأمين الطبي
Transportation	: Provided	مؤمن	المواصلات

All other terms and conditions as per Saudi Labor Law.

جميع الشروط الأخرى طبقاً لقوانين العمل والعمال السعودية.




شركة أفراس للتجارة والمقاولات

Office Documents



ОСОО KYSHTOOBAEV

Reg. No. 01461563589426

Saleva 228B 3rd floor Bishkek-7200004 Kyrgyzstan

Demand Letter

Dear Sir,

With reference to the power of Attorney issued to you, we hereby authorize you to recruit the following Bangladeshi workers on our behalf.

S. NO.	JOB SCOPE	CATEGORY	PERSON	SALARY
01	MASSON	Experienced	40	500 \$ plus
02	HELPER	New/ Experienced	10	400 \$

Terms and Conditions:

- The tenure of the job is 3 years
- The work shift is 8 hours, overtimes are possible
- Work six days a week with one day off
- Accommodation will be provided by the company
- Masson salary depends on the work done by them.

Whatever it takes

- Passport valid till 2 years
- Passport size photo white background 10 copies (color photo) soft copy also jpg.
- Experience certificate
- At Least to 3 Years of experience

DATE: 18/09/2023



Director Kyshtoobaev B. E.



Office Documents



نيوم NEOM



ملاحظات	المهنة	الراتب	الجنسية	العدد
	مشرف عام	1200	بنجلاديش	60
	سائق حافلة باص	1400	باكستان	30
	سائق حاوية	1600	بنجلاديش	42
	عامل نظافة	550	بنجلاديش	580

*سكن مجاني

*تامين طبي

*إجازة سنوية 30 يوما

*تذكرة سفر

الملاحظات على الشركة في عقد نظافة المدينة

● عدم التزام الشركة بالأعداد المحددة لأعداد العمالة حيث بلغ عدد النقص 20 عاملاً



● عدم التزام الشركة بأعداد المعدات المطلوبة للمرمى العام

● عدم التزام الشركة بتقديم خطة عمل للمكافحة

● عدم التزام الشركة بالحد الأدنى من عدد المراقبين خلال فترات التكتيف وبلغ النقص 39 مراقباً

● استهداف 7 مناطق فقط لتنفيذ المشروع من أصل 14 منطقة

● لم تلتزم الشركة بأعداد العمالة المحددة خلال مواسم التكتيف وبلغ إجمالي النقص 712 عاملاً



Office Documents

Asnad Al-Amala Company
For Operation and Maintenance
C.R.: 4030442216



شركة اسناد العمالة
للتشغيل والصيانة
س.ت.: ٤٠٣٠٤٤٢٢١٦

Date :

التاريخ:

Demand Letter

خطاب طلب

Dhaka Bangladesh

دحا - بنجلاديش

Please arrange to recruit the following personnel on the terms & conditions given bellow against the clock.

نرجو بإرسال المستفيدين حسب الشروط والموصفات الآتية: بموجب.

Visit Number:

التأشيرة رقم:

Date: 23/03/2022

التاريخ: ٢٠٢٢/٣/٢٣ م

Category	Qty.	Salary + Food	الراتب + طاعم	العدد	المهنة
General Labor	100	1000 + 200 SR.	٢٠٠٠+١٠٠٠ ريال	١٠٠	عامل عادي
Forklift Driver	50	1100 + 200 SR.	٢٠٠٠+١١٠٠ ريال	٥٠	سائق رافعة شوكية
Welder CO2	10	1100 + 200 SR.	٢٠٠٠+١١٠٠ ريال	١٠	لحام CO2
Fabricator	20	1200 + 200 SR.	٢٠٠٠+١٢٠٠ ريال	٢٠	ملفق
Steel fixer	20	1200 + 200 SR.	٢٠٠٠+١٢٠٠ ريال	٢٠	حداد
Welder 3g, 4g, 6g	20	1100 + 200 SR.	٢٠٠٠+١١٠٠ ريال	٢٠	لحام 3g,4g,6g

Terms & Condition:

الشروط والموصفات:

Medical & Accommodation	: Free	مجانا	: العلاج + السكن
Air Passage Both Way	: Free	مجانا	: تذكرة السفر ذهابا وايابا
Vacation Per Year	: 45 days	٤٥ يوما	: الاجازة السنوية
Working Hours Per Day	: 09 Hours	٩ ساعة	: ساعات العمل في اليوم
Period of Contract	: 2 years	٢ سنة	: مدة العقد

All other terms & condition as per Saudi Labor Laws. وجميع الشروط الاخرى طبقا لقوانين المملكة العربية السعودية.

Thank you so much

ولكم جزيل الشكر ،،،

المملكة العربية السعودية - جدة - العزيزية - الرمز البريدي: ٢٣٣٣٤ - جوال: ٠٥٨١١١٠٠٤٢
Kingdom of Saudi Arabia - Jeddah - Al-Aziziyah Dist.- Postal Code: 23334 - Mobile: 0581110042

Office Documents



ازوار لیموزین

AZWAR LIMOUSINE AND DELIVERY SERVICES

Date: - 13/09/2023

DEMAND LETTER

Respected Sir/M Hawlader Overseas

We AZWAR LIMOUSINE AND DELIVERY SERVICES, Trad License No:- 2559 P.O Box – 62575, DOHA-QATAR. Organized under the QATAR Government Law do hereby appoint **M Hawlader Overseas** RL No:- 2559 Address: Dhaka, Bangladesh. Our lawful agent with reference to our Power of Attorney executed by us in your favor. We hereby request you kindly supply the following category of Manpower to work in our Company.

Terms and Conditions:

S/L	Category	Quantity	Basic Salary in Qr
1	Delivery Man	200	1800-QR
2	Cleaner	10	1000-QR

Contract Period	: 2 Years (Renewable)
Working Hours	: 8 Hours/Day, 6 Days/Week & Working days depends
Food	: Will not Provide by the Company
Accommodation	: Provided by the Company
Joining & Return Ticket	: Will no Provided by the company
Local Transportation	: Work related Transportation Provided by the Company
Medical/Insurance	: Provided by the Company
Probationary Period	: 6 Month from the Date of Joining
Qatar ID Card & Visa Stamping	: At the Cost of the Company
Right to Retain Employee's Passport	: Employee

All Other Benefits such as annual leave, Over Time, etc. is as Per the QATAR Labor Law.

Yours truly,

Abdullah Bin Hussain

General Managing

AZWAR LIMOUSINE AND DELIVERY SERVICES

Building No: 86 | Zone: 25 | Street: 850 | Doha - Qatar

Ph: 5033 4034 | Email: info@azwar.com

Office Documents



DEMAND LETTER

M Hawlader Overseas
LIC. NO. RL - 2559
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on
The terms and conditions given below against the visa.

VISA NO: 1303465367
1303465368
1303465369
DATE : 08 / 01 / 1445 H

خطاب طلب

إم هولادر أوفرسيس

رقم الترخيص: آر إل - 2559
دكا - بنجلاديش.

نرجو التكرم بترتيب ما يلزم لاستقدام العمالة
وفق الشروط المذكورة أدناه.

بموجب التأشيرة رقم: 1303465367
1303465368
1303465369
التاريخ : 08 / 01 / 1445 هـ

Profession	Qty.	Salary + Food	الراتب + الإعاشة	العدد	المهنة
Cleaning Labor for (Panda Market, Nakheel Mall, Cinema Hall. Aramex, Compound)	90	1000 + 300	300 + 1000	90	عامل نظافة لـ (أسواق بنده، النخيل مول، قاعات السينما، أرامكس، مجمع سكني)
Total	90			90	المجموع

Terms & Conditions

شروط التعاقد

Iqama, Medical Insurance, Accommodation, Transportation	: Free	مجانياً	الإقامة والتأمين الصحي والسكن والمواصلات
Contract Period	: (2) years	(2) سنتان	مدة العقد
Probationary Period	: 3 months	3 أشهر	فترة الاختبار
Working Hours (6 days a week)	: 10 Hours	10 ساعات	ساعات العمل
Vacation Period (per year)	: 21 Days	21 يوم في السنة	فترة الإجازة
Air Ticket (Both way)	: Free	مجانياً (مرجعية)	تذكرة السفر

All other terms and conditions as per Saudi Labor law

جميع الشروط الأخرى طبقاً لقوانين العمل
في المملكة العربية السعودية

المدير العام

JONAH GULF CONTRACTING
COMPANY



www.mancom.me



jonahgulf@mancom.me

C.R: 1010890317Al-Riyadh-Al-Sulaye
Po.Box 29823 Riyadh:49450.Kingdom of Saudi Arabia

شركة جونا الخليج
للمقاولات



M Hawlader Overseas
Govt. Approved Manpower Recruiting License No. 2559

